



## **Policies for Clients Seen at the Child'sPlay Office**

1. Therapy sessions are either 30 minutes, 45 minutes, or 1 hour long. Occasionally, a session may be slightly shorter or longer depending on your child's cooperation, performance, or speed in completing a task. Be aware that most therapists are seeing clients back to back.
2. The last five minutes of each therapy session may be spent discussing your child's performance and homework for the next week. This will also give you an opportunity to ask questions. Please be available to speak with your therapist the last 5 minutes of your session. If you need a longer consultation with your therapist, we will be happy to schedule an appointment with you.
3. If your child accumulates three no-shows at any time while in therapy, termination of therapy is warranted.
4. If your child must miss a session, parent/caregiver must call at least twenty-four hours prior to the scheduled appointment to cancel or reschedule. If the therapist is not notified twenty-four hours prior, a fee of \$30.00 will be applied. Exceptions may be made for emergencies, illness. Regular attendance is vital to the success of your child's therapy.
5. Please remain on the premises while your child is in therapy.
6. Siblings are welcome at Child'sPlay Therapy Center. We try to provide a welcoming and pleasant environment for siblings in our waiting area. For safety reasons, siblings are not allowed to wait or play in therapy areas. I have read and understand the policies of Child'sPlay Therapy Center.

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Parent Signature

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Witness

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Date